

# Creating an Aeries Parent/Student Account & Data Confirmation

## Creating an Aeries Parent/Student Account

You will need to have the following information - see your school site:

Students Permanent ID Number: \_\_\_\_\_

Students Email: \_\_\_\_\_  
@chicousd.net

Primary Telephone Number: \_\_\_\_\_

Verification code: \_\_\_\_\_

Password: \_\_\_\_\_

Go To: <https://hac.chicousd.org>

Click on the link **Create New Account**.

Select Parent or Student account type, then click

Enter your email address and select a password for your Aeries account, then click **Next**.

**Verify your email - use one of the two methods**  
Either use the **EMAIL CODE** sent to you from [parent@chicousd.org](mailto:parent@chicousd.org) **OR** by clicking the **Confirm This Email Address** link in your email

Example email:

Return to the logon page: <https://hac.chicousd.org>

Enter the following:

Return to Login Page

Step 4Login to Aeries

✓

Thank you for confirming your email address. You may now login to Aeries and link your account to a student.

Return to Login Page

Logon with the email address and password selected.

Chico Unified School District

English

A

Aeries®

Student Information System

Email

NEXT

Forgot Password?Create New Account

Students Permanent ID Number

Student Home Telephone Number

(PRIMARY PHONE number used for registration)

Verification code received from the school site

Step 1

Student Verification

Please Enter The Following Information About Your Student

Student Permanent ID Number:

Student Home Telephone Number:

Verification Code:

Previous

Next

Then click **Next**

Emergency Contact Verification

Step 2

Emergency Contact Verification

Your account is now linked to

If your name appears below, please select it so that the email address on the record can be updated.

Name	Relationship
	Father
	Mother
None of the above	

Previous

Next

Parents continue to Data Confirmation.....

## Data Confirmation

Once logged on, verify you are working on the **correct student** account and **Change Student** if needed. Click **Home** to start the **Student Data Confirmation Process**

A

2018-2019

Chico High

it1tch@chicousd.net

Home

Student Info

Attendance

Grades

Medical

Test Scores

Programs

Change Student

You have not yet completed the Student Data Confirmation Process.

Click Here to confirm the information about your student.

Welcome to the Aeries Portal for

## → IMPORTANT - Update Contacts

- ◆ Select your Emergency Contacts EMS1, EMS2 and EMS3
- ◆ **SAVE** on each page

✓ Family Information

✓ Student

✓ **Contacts**

✓ Documents

✓ Authorizations

6 Final Data Confirmation

Last Confirmed: 1/29/2019 8:49:41 AM

Please take a moment to update any changes in data.

**\*\*IMPORTANT\*\*** Please indicate any contacts you would like notified in case of an emergency. Indicate "E2" or "E3" in the "Code" drop down field.

Select Record to Change

Name	Address	Relation

Contact Details

Name

IT Teacher

Name Prefix

First Name

Middle Name

Last Name

Name Suffix

Address

City

State

Zip

Address Type

Relationship to student

Father

Lives With Student?

Yes

Code

EMS 1

Notification Preference

General and Emergency Announcements

Mail Tag

Telephone Number

(530) 354-7169

Work Phone Number

Cell phone number

(530) 354-7169

Pager

Email Address

Employer Name

Employer Location

Save

Cancel

## Complete the **Authorizations** and then **Confirm and Continue**

✓ Family Information

✓ Student

✓ Contacts

✓ Documents

5 Authorizations

6 Final Data Confirmation

You cannot continue with the confirmation process until all required information is provided.

- \* Parents' Rights and Responsibility District's Parents' Rights and Responsibilities
- \* Consent to Medical Examination: I have read and understand the District's policy on medical examination. I have signed the consent form and I have given my consent to the release of the student's medical records to the medical doctor or dentist in case of an emergency.
- \* Student Directory Information: I have read and understand the District's policy on the release of the student's directory information. I have signed the consent form and I have given my consent to the release of the student's directory information.
- \* Parent Organizations (PTA/PTO) Release Directory Information to
- \* School Newsletter & School Website Release Directory Information to
- \* News Media Release Directory Information to
- \* Alumni associations Release Directory Information to
- \* Military Recruiters (Applies to grade 9-12) Release Directory Information to
- \* Yearbooks Note: Your student will NOT be permitted to be in the yearbook "deny"
- \* Acknowledgment indicates student's consent to the release of the student's directory information.
- \* Outside Organizations including commercial merchandise Release Directory Information to
- \* Academic Policy
- \* Other For "Other" please submit your request to the Assistant Principal
- \* Dance Contract
- \* Health Office
- \* School Compact
- \* Visual Images

My student and I agree to the terms of the Release of Liability Form.

My student and I agree to follow the District's Agreement.

If you have any questions, please contact your school site for assistance.